

## **CEPE RESOLUTION No. 053/2019**

**Modifies Resolution CEPE 039/2012, which deals with the rules and conditions for the Postdoctoral Internship at the State University of Londrina.**

CONSIDERING the need to adapt the norms of CEPE Resolution 039/2012 to the activities carried out in the Stricto sensu Graduate Programs (PPG) and Research Groups certified by the State University of Londrina (UEL);

CONSIDERING CEPE Resolution No. 060/2016, which modified Article 60 of CEPE Resolution 039/2012;

CONSIDERING process No. 3156/2012, proposed by the College of Graduate Programs Stricto sensu;

CONSIDERING process No. 2059/2019, presented by PROPPG;

The EDUCATION, RESEARCH AND EXTENSION COUNCIL has approved and I, Rector, sanction the following Resolution:

### **TITLE I**

#### **OF THE GENERAL PROVISIONS**

**Art. 1st** Postdoctoral Internship, also called Postdoctoral, is understood as the set of study and research activities and/or technological innovation developed by a doctoral student who is not a member of the UEL Permanent Staff, carried out under the supervision of a contracted professor by the University or belonging to the category of Full Professor/Researcher, linked to the PPG Stricto sensu of the UEC, or to the Research Group registered in the Directory of Research Groups of the CNPq, certified by the UEL and updated in the previous 12 months to the internship application.

Sole Paragraph. The objective of the Postdoctoral Internship is to consolidate, update, deepen and expand scientific and technological knowledge, or carry out a possible reorientation in the Postdoctoral research line.

**Art. 2nd** At the beginning of the Postdoctoral Training Program, an Activity Plan to be developed must be presented to the Coordinating Committee of the Postgraduate Program or to the Research Group.

§ 1 Considering the interest expressed by the postdoctoral researcher and the advisor professor, punctual and sporadic teaching activities related to special topics of postgraduate or degree teaching may be included in the Activity Plan;

§ 2 The postgraduate discipline or degree beneficiary of the postdoctoral work will necessarily be under the academic and administrative responsibility of a PhD professor belonging to the effective body of the UEL.

§ 3 In the event that such postgraduate or graduate teaching activities are foreseen, the Activity Plan will be filed in the UEL File System - SAUEL for referral to the Research and Postgraduate Prodeanship -PROPPG, which will forward it for their approval, respectively, by the corresponding Coordinating Commission of the PPG or by the Collegiate of the Graduation Course to which the counseling professor is linked.

§ 4 Any and all performance of the postdoctoral student in postgraduate and undergraduate teaching activities will be characterized as Teaching Internship at the respective level of education.

**Art. 3rd** The postdoctoral internship will have a minimum duration of 6 (six) and a maximum of 24 (twenty-four) months.

§ 1 In special situations, such as when a funding body grants a specific scholarship for the continuation of the internship, the counselor may request the PROPPG of the UEL to extend the Internship period until the end of the validity period of the aforementioned scholarship. ;

§ 2 In the event of a request for a new period of Postdoctoral Internship, within the limit of the caput, the report of the completed period and the new Activity Plan must be submitted;

§ 3 Any change in the duration of the Internship period, such as its interruption or temporary or permanent extension, must be communicated by the counseling professor to PROPPG.

**Art. 4th** The University is not obliged to provide material and financial resources to carry out the activities provided for in the Postdoctoral Internship Activities Plan, but only to make the existing infrastructure available.

**Art. 5th** The completion of the internship does not imply any labor relationship or of any other nature, except as provided in these Regulations, even when the postdoctoral student receives a scholarship or any other form of financial compensation from a promotion agency through research and graduate studies.

## TITLE II

### OF THE CONDITIONS OF THE POST-DOCTORAL INTERNSHIP

**Art. 6th** The postdoctoral internship may be carried out by a doctoral student who does not belong to the University staff, under the supervision of a professor with a doctoral degree and who is a permanent member of the staff or a Senior Professor/Researcher at the UEC.

Single Paragraph. The professor with a doctoral degree who will supervise the Postdoctoral Internship must be part of a research project that complies with Resolution 030/2018 and/or that has been approved by External Research Funding Agencies, in progress and regularly registered in the PROPPG.

**Art. 7th** The candidate for the Postdoctoral Internship must formalize his request:

- a) to the Coordinating Commission of the PPG of the area of interest, in which it intends to develop its activities; either
- b) to the Research Group, registered in the CNPq, duly updated and certified by the UEL.

Single paragraph. The application must be accompanied by the following documentation:

- I. Registration form (ATTACHED I);

- II. Printed copy of the mirror of the research project in which the tutor professor coordinates or collaborates, registered in the PROPPG, in progress and valid throughout the period until the end of the Internship. If the validity period is less than the Internship period, the professor must include the postdoctoral student in another research project registered in the PROPPG and in progress;
- III. Copy of the Doctoral Diploma. In case of not yet having the diploma or degree, the interested party may present a copy of the Defense Act or the Certificate/Attestation of Completion of the Doctoral Course at the time of registration and, until the end of the Postdoctoral Internship, present the aforementioned diploma issued by an institution with PPG recognized by CAPES or revalidated by a University of the National Postgraduate System;
- IV. Postdoctoral Research Project or Activity Plan signed by the postdoctoral researcher and the advisor. If the Plan contains any teaching activity, it must be accompanied by the approval of the corresponding PPG Coordinating Commission or the Postgraduate Course Associate to which the tutor professor is linked;
- V. Statement that you have time to execute the Activity Plan during the Postdoctoral Internship;
- VI. Official document of release of activities, in case of having a labor relationship, or declaration of not having a labor relationship;
- VII. Declaration of financial capacity, linked or not to a financing body, to finance the expenses related to the execution of the research project.

**Art. 8th** Projects that involve research with human beings, animals or that use cloning or genetically modified organisms, will require the approval of the responsible instances, respectively, the Ethics Committee for Research with Human Beings (CEP/UEL), the of Ethics for the Use of Animals (CEUA/UEL) or the Internal Biosafety Commission (CIBio/UEL).

Single paragraph. Any and all activity involving genetic heritage and/or traditional knowledge associated with Brazilian biodiversity must be previously registered on the website of the National System for the Management of Genetic Heritage and Associated

Traditional Knowledge - SisGen. (<http://www.mma.gov.br/patrimonio-genetico/conselho-de-gestao-do-patrimonio-genetico/sis-gen>)

**Art. 9th** The applications will be evaluated and instructed by the Coordinating Commission of the PPG or by the direction of the Research Group, to the Collegiate of the Graduation Course (only in the cases mentioned in Art. 20, § 3º) and, subsequently, to the PROPPG.

**Art. 10th** The postdoctoral student will be registered as a special user in the PROPPG;

Single paragraph. During the internship, the postdoctoral student will have the right to use the health, social and academic services offered by the University to the university community.

**Art. 11th** The follow-up and evaluation of the activities foreseen in the Plan of Activities initially agreed and approved will be the responsibility of the guiding professor, who will inform the PPG Coordinator or the leader of the Research Group to which the Practice is linked of any non-compliance, and to the PROPPG.

**Art. 12th** In the event of a request for an extension of the Postdoctoral Internship, observing the General Provisions of this Resolution, the tutor professor of the internship must fill out the Extension Request (ATTACHED II) with a detailed opinion indicating whether the postdoctoral student should remain in the postdoctoral position or for the internship to be terminated, with the acknowledgment of receipt from the PPG Coordination or the Research Group leadership, and subsequent submission to PROPPG.

**Art. 13th** At the end of the internship period, the advisory professor must evaluate the scientific article or the detailed Final Report of the activities carried out by the postdoctoral student and, based on his analysis, complete the Evaluation Form (ATTACHMENT III) and send it to the PPG Coordinating Committee or to the Research Group to which the internship was linked.

Sole Paragraph. The scientific article or Final Report must be submitted no later than thirty (30) days after the end of the Postdoctoral Internship.

**Art. 14th** In the event that the scientific article or the Final Report is approved and the Evaluation Form is recognized by the corresponding instances, only the Evaluation Form will be sent to PROPPG for the issuance of the certificate and filing of the process.

### **TITLE III OF THE FINAL PROVISIONS**

**Art. 15th** During the Internship period, any creation made by the postdoctoral student, or that implies their participation, that may be subject to intellectual property rights will be subject to the conditions established in Resolution CA 251/2003 or any other that the replace.

**Art. 16th** Any publication resulting from the internship must mention the status of postdoctoral student at the UEL.

**Art. 17th** Failure to comply with the provisions of this Resolution, as well as in the other normative acts applicable to postdoctoral students, subjects the offender to administrative, civil and criminal liability, as the case may be.

**Art. 18th** The cases of omission will be analyzed in the first instance by the PROPPG. If there is no solution, they will be forwarded to the Teaching, Research and Extension Council - CEPE, after hearing the Research or Postgraduate Chambers and the Stricto sensu Graduate College, if applicable.

**Art. 19th** This resolution enters into force on the date of its publication, revoking CEPE Resolution No. 039/2012.

August 29th, 2019

Universidade Estadual de Londrina

**Prof. Dr. Sérgio de Carvalho**  
Dean