

CEPE RESOLUTION NO. 031/2020

Modifies the Regulations of the Graduate Program in Geography, Master's and Doctorate level.

CONSIDERING the request of the Program Coordinating Commission, according to process No. 19461/2019.

The EDUCATION, RESEARCH AND EXTENSION COUNCIL has approved and I, the Chancellor, sanction the following Resolution:

Art. 1st The Regulations of the Post-Graduate Program in Geography, Master's level and Doctorate, as attached, an integral part of this Resolution.

Art. 2nd This Resolution will enter into force on the day of its publication, repealing any provision to the contrary.

30th July, 2020

Prof. Dr. Sergio Carlos de Carvalho
Dean

REGULATION OF THE POSTGRADUATE PROGRAM IN GEOGRAPHY (MASTER'S AND DOCTORATE)

TITLE I

AIMS

Art. 1st The Graduate Program in Geography, at the Master's and Doctorate level, aims to train human resources for the exercise of teaching, research and other professional practices related to the attributions of Geographic Science and related areas.

TITLE II

ADMINISTRATION

Art. 2nd The administration of the Graduate Program in Geography will be in charge of:

- I. Coordination;
- II. Vice coordination;
- III. Coordinating Commission;
- IV. Member of the Graduate Programs Stricto sensu.

Art. 3rd The activities of the Program will be coordinated by a Coordination Committee made up of:

- I. Up to 3 (three) PhD Professors from the proposing Department who teach, guide and carry out intellectual production related to the Program, this number must be proportional to the number of Professors with the aforementioned attributions.
- II. The definition of the participation of 1 (one) PhD professor per Department linked (not proposing) to the Program, who teaches classes, provides guidance and participates in intellectual production, will be at the discretion of the proposing Department(s).).
- III. 1 (one) student representative, elected by their peers, for a term of 1 (one) year, with 1 (one) renewal allowed.

Art. 4th The members of the faculty of the Coordinating Commission will be elected by the UEL faculty accredited in the Graduate Studies Program and by the student representation, by direct vote and simple majority.

§ 1 The professors who are members of the Program Coordinating Commission will have a term of 2 (two) years, and may be re-elected.

§ 2 In the event of a vacancy, the mandate of the new members will be limited to the duration of the mandate of the respective Coordinating Commission.

Art. 5th The Coordination and the Vice-coordination will be elected by simple majority of votes, among the members of the Coordinating Commission and by the student representation.

§ 1 The mandate of the Coordinator and the Vice Coordinator of the Program will be 2 (two) years, and they may be re-elected for the same position for 1 (one) year immediately, in case of extension of the mandate, it will not be considered as a new appointment.

§ 2 In the event of a vacancy, the term of office of the newly elected members will be limited to the term of the respective Coordinating Commission.

Art. 6th The functions of the Program Coordination are:

- I. Call and chair the meetings of the Program Coordination Committee;
- II. Coordinate the programmatic execution of the Program, adopting, in agreement with the Department Heads, the necessary measures for its development;
Exercise the administrative direction of the Program;
- IV. Abide by the decisions of the Coordinating Commission, the Graduate Programs Association, the Graduate Chamber, the Dean of Research and Graduate Studies (PROPPG) and other superior bodies of the University;
- V. Prepare the class schedule together with the Departments participating in the Program, with their respective professors;
- VI. Prepare the list of guiding teachers, after deliberation by the Coordination Commission;
- VII. Request and distribute scholarships, after deliberation by the Scholarship Committee;
- VIII. Take responsibility for CAPES reports;
- IX. Approve the names (members) of the composition of the Degree, Dissertation or Thesis Examining Boards, indicated by the Counselor.
- X. Represent the Program where and when necessary;

- XI. Submit requests for financial aid and authorize expenses in accordance with the budget forecast of the Program to the Research and Postgraduate Prodeanship;
- XII. Delegate powers to other members of the Coordinating Committee or professors of the Program;
- XIII. Participate in the meetings of the College of Graduate Programs;
- XIV. Deliberate on requests for subject equivalence, validation of credits, and use of special, scheduled, or other activities defined by the Program, after hearing from the counselor, if necessary.
- XV. Appoint Selection Committees for the admission of students to the Program, establishing the criteria and documents necessary for the selection and informing the PROPPG.

Art. 7th Each Coordination will be assisted in its functions by a UEL technical-administrative official, at the service of the Program, who will have the following attributions: Keep updated the information related to the teaching, student and administrative staff;

- I. Keep updated the information related to the teaching, student and administrative staff
- II. Distribute and file all documents related to didactic and administrative activities;
- III. Keep professors and students informed about the resolutions and/or deliberations of the Graduate College, the Chamber of Graduate Studies, the CEPE, the PROPPG, about the Graduate Studies Calendar and other acts emanating from the Graduate Studies.
- IV. Provide physical space for theoretical and practical classes, selection processes, Qualification Exam and Defense of Dissertation or Thesis, as well as for other activities of the Graduate Program;
- V. Submit the processes for analysis by the PROPPG and other higher levels related to postgraduate studies;
- VI. Secretariat functions for the meetings of the Coordination Committee;
- VII. Disseminate edicts, school calendars, schedules and other activities developed by the Program;
- VIII. Send to PROPPG the offer of a new class group, list of scholarship holders, list of advisors and other informative documents on the activities and execution of the Program;
- IX. Receive and send to the PROPPG the registrations of the students;
- X. Set a date for the Defense of the Dissertation or Thesis, in agreement with the counselor and the student;

- XI. Assist the Program Coordination in the preparation of the reports required by the superior bodies and by the promotion entities for the postgraduate course;
- XII. Other tasks to be defined by the Program Coordination.

Art. 8th The Coordinating Commission, with functions of pedagogical and administrative coordination of the Program, will have the following attributions:

- I. Approve the general rules and guidelines of the Program;
- II. Advise the Coordinator in all decisions related to the academic activities of the professors and students of the Program
- III. Propose to the Departments the creation, modification or extinction of the disciplines that make up the Program's study plan;
- IV. Accredite and discredit the counseling professors of the Program in accordance with the requirements of this Regulation and, where appropriate, those of the postgraduate financing organizations;
- V. Elect from among its members the Coordination and Vice-coordination of the Committee;
- VI. Propose rules for the operation of the Program, modifying the existing ones if necessary or justified, submitting them for the approval of the competent bodies;
- VII. Approve the direct level change of a student from the Master's Program to a Doctorate according to the criteria defined in article 160 of these Program Regulations.

TITLE III

Chapter I

Curricular Structure

- Art. 9th The curricular structure of the Graduate Program in Geography will be grouped into:
- I. Subjects, each one with a workload expressed in credits, evaluating performance and attendance in accordance with article 29;
 - II. Special activities, programmed or others defined by the Program, which will be registered with the prior approval of the Program Coordination;
 - III. Dissertation or thesis, which will be evaluated in accordance with the norms established in these regulations.

Sole Paragraph. In addition to the disciplines, the curricular structure will contain credits for Undergraduate Teaching Practices, Research Seminars, and Dissertation and Thesis credits.

Chapter II

Faculty

Art. 10th. The teaching staff of the Program will be made up of permanent professors, collaborators and visitors.

§ 1 Permanent Professors are those who teach disciplines, guide students and have scientific, technical or artistic production in the lines of research of the Program.

§ 2 The Collaborating Professors are the other members of the program's faculty, including postdoctoral fellows, who do not meet all the requirements to be considered permanent or visiting professors, but who systematically participate in the development of research projects or teaching or research activities. extension and/or in the orientation of students, regardless of whether or not they have ties to the institution.

§ 3 Visiting professors will be considered those linked or not to other Institutions and who contribute for a determined period.

Art. 11th. The accreditation and non-accreditation of the professors will be approved by the Program Coordination Committee.

§ 1 Admission to the faculty of the Program as a permanent professor, for the exercise of teaching, research and guidance activities, will occur at the request of the interested professor or by invitation of the Coordinating Commission.

§ 2 To instruct the accreditation and reaccreditation process, the candidate must present the following documentation:

I. Indicative of subject proposal that contains program and reference bibliography;

II. Copy of Curriculum Lattes;

III. Copy of the Institutional Research Project in progress;

IV. Proof of connection to a Research Group certified by the CNPq.

§ 3 The accreditation will be conditioned to the maintenance of an annual scientific production defined by internal criteria, observing the production indices of the Capes.

§ 4 Discreditation will occur when the teacher:

I. Not presenting the scientific production described in § 3.

II. Request its withdrawal, in writing, to the Coordination Commission.

III. Not having taught courses in the last two years, except in situations of institutional license for research activities.

IV. Do not open orientation vacancies in the last two years, except in situations of institutional license for research activities.

V. Not providing the correct information for filling in the Sucupira Platform.

Single paragraph. The Coordinating Commission will be responsible for analyzing the number of publications and orientations of each teacher of the Program and disqualifying those who do not meet the requirements.

Chapter III

Counselor

Art. 12th. The counselor, with the knowledge of the Program Coordinator, will supervise the studies, investigations and other activities related to the preparation and defense of the Dissertation or Thesis.

§ 1 The counselor may have, at most, the number of students defined by the Committee of the Geography area of CAPES.

§2 In exceptional cases, duly justified by the supervisor before the Coordination Commission, a co-counselor may be appointed per student.

§ 3 The advisor who is absent from the Institution for a period equal to or greater than 6 (six) months may be replaced or designate a co-advisor.

Art. 13th. In addition to the activities provided for in the previous article, the counselor will be responsible for:

I. Guiding enrollment, supervise studies, research and other activities related to the student's academic activity;

II. Proposing to the Program Coordinating Committee the Examining Board for the degree, Dissertation or Thesis;

III. Authorizing the sending of the final version of the Dissertation or Thesis to the Program Coordinating Committee, after its defense.

TITLE IV
Chapter I
STUDENTS

Section I
Admission

Art. 14th. In accordance with the Graduate activities calendar, graduates and those in the process of graduating in Geography and related areas may enroll in the selection processes of the Program, provided they prove completion of the Graduation Course up to the date of enrollment.

Section II
Selection

Art. 15th. Candidates for the Graduate Program in Geography will be selected by the professors who are members of the Selection Committee, which will be appointed by the Coordination Committee.

§ 1 The student selection criteria may be the following:

- I. Analysis of the curriculum vitae;
- II. Analysis of the academic graduation record;
- III. Analysis of the content of the letters of recommendation;
- IV. Analysis of the dissertation or thesis draft;
- V. Argumentation of the candidate;
- VI. Evaluation of the time available for dedication to studies;
- VII. Evaluation of professional experience;
- VIII. Verification of the existence and type of employment relationship;
- IX. The criteria to accredit mastery of a foreign language will be defined in the Selection Call;
- X. Written exam on specific knowledge related to the areas of concentration of the Program.

§ 2 The places will be offered based on the availability of counselors.

§ 3 If vacancies are not covered in any of the categories, there may be reassignment to another(s), at the discretion of the Program Coordination.

Art. 16th. The student enrolled in the Master's Course may be transferred to the Doctorate Course, after the defense of the Qualification, with the substantiated opinion of the Examining Board and approved by the Program Coordinating Commission.

§ 1 The transfer must be requested to the Examining Board by the counseling professor, who will judge the request and forward the result to the Program Coordinating Commission. The time that the student has spent in the Master's Program will be deducted from the term to complete the Doctoral Program.

§ 2 The transfer from Master to Doctorate may only be requested if the student has at least one article submitted and accepted for publication in a peer-reviewed journal, indexed in the CAPES Qualis Program.

§ 3 The proposal to continue the research of the Master's in the Doctorate must be presented and justified at the end of the Qualification text, including a schedule of the stages that will be developed in the Doctorate.

§ 4 The Examination Board of the Qualification Exam will issue a joint opinion recommending or not, the direct passage to the Doctorate.

§ 5 The academic performance of the student must be evaluated in the entirety of his performance in the postgraduate course, demonstrated in the academic curriculum and in the development of the research, presenting mastery of the subject investigated and ability to produce an original work, under a new theoretical-methodological approach, demonstrating originality in the approach and in the construction of the investigated object.

§ 6 The condition of exceptionality reached by the student in the presentation of the qualification report must be unanimously recognized by the examining board and approved by the coordinating commission of the Graduate course.

Section III

Tuition

Art. 17th. Enrolled candidates who are approved and classified according to the number of places offered in the selection process will have the right to enroll in the Graduate Programs.

Art. 18th. At the time of registration, the selected students must present the documentation required according to the published edict.

Art. 19th. Graduate students must enroll regularly in each academic period, corresponding to an academic semester, at the times and deadlines established in the Calendar, in all phases of their studies, until obtaining the Master's or Doctor's degree.

§ 1 The student must have been enrolled in a Dissertation or Thesis since joining the Program.

§ 2 The student who does not re-register within the term established in the Graduate Activities Calendar, may do so within 15 (fifteen) days of the closing of the re-registration, upon payment of a fine set by the Board of Directors.

§ 3 Failure to comply with the deadlines stipulated in § 2 of this article will mean the automatic withdrawal of the student from the Program.

Art. 20th. Enrolled students will be classified into the following categories, in accordance with the General Regulations:

I. Regular student: approved and classified in the selection test, enrolled in the Master's or Doctorate Program, meeting all the necessary requirements to obtain the corresponding degrees.

II. Special student: enrolled in isolated subjects of the Master's or Doctorate Program, defined by the Coordination and after hearing the professor responsible for the subject before the enrollment period and announced in advance by the Research and Postgraduate Prodean.

Art. 21st. Students enrolled in *Stricto sensu* Graduate Programs from other Institutions, duly recognized by CAPES, may take courses as special students, offered at any time during the academic period by the UEL Programs, provided they are authorized by the teacher responsible for the subject and by the Program Coordinator and comply with the following procedures:

I. Completion of the application form provided by the PROPPG;

II. Presentation of proof of registration from the institution of origin;

III. Presentation of a letter from the counselor recommending the completion of the course.

Art. 22nd. Special students may take up to 50% (fifty percent) of the credits of the subjects required by the Program, prior request to the Program Coordination, accompanied by the documents required in the regulations of each Program.

Single paragraph. The student enrolled in such conditions and who intends to become a regular student must undergo a selection process and meet all the requirements to which regular students are subject, and the academic period served as a special student will not be counted in the calculation of time maximum for the conclusion of the Program, provided for in article 27.

Art. 23rd. The student regularly enrolled in a UEL Graduate Program *Stricto sensu* may enroll in disciplines of the Graduate Program in Geography, upon request in the Student Portal and electronic approval from their counselor and the Coordination of the Program of which discipline is part.

Art. 24th. Postgraduate students may, upon justified request and approval by the Coordinating Commission, request an enrollment block as long as they are within the ordinary term and are not enrolled in the first period of the Program and do not request it after $2/3$ of the current school period.

§ 1 It is forbidden to extend the term of completion of the Program when the student's registration is blocked.

§ 2 The registration block can only be granted once, and this time will not be computed in the terms provided in article 27.

Art. 25th. The student may request the PROPPG, at any time, the cancellation of the enrollment in the Program, whose request will be sent to the Coordinator for information.

Art. 26th. The student may request the withdrawal of a discipline through the Student Portal within the period established in the Graduate Calendar and provided that a maximum of 30% of their class load has been taught, with the prior approval of the counselor and the Program Coordination.

TITLE V
Academic Standards
Chapter I
Deadlines

Art. 27th. The Master's Degree, including the defense of the Dissertation, cannot be concluded in a period of less than 2 (two) or more than 4 (four) academic periods. The Doctorate, including the defense of the Dissertation, may not be concluded in a period of less than 4 (four) or more than 8 (eight) academic periods.

§ 1 The longer periods of time mentioned in the heading of this article can be extended up to a maximum of 12 (twelve) months, through separate requests justified by the student, as long as the number of months is indicated and approved by the counselor and the Program Coordination.

§ 2 The student who is in the extension period will not be able to block the registration.

Art. 28th. The maximum and minimum times referred to in article 27 of these Regulations will be counted from the academic period of the first enrollment as a regular student in the Program.

Art. 29th. A student who has been excluded from a postgraduate program due to missed term and who wishes to rejoin it must submit an application and undergo a new selection process.

Single paragraph. If approved, you will be considered a new student and, consequently, you must meet all the requirements to which other incoming students are subject.

Art. 30th. Disengagement from postgraduate studies will occur due to:

- I. One semester without regular enrollment in the Program;
- II. Failure to comply with procedural deadlines;
- III. Withdrawal from the program through communication from the counselor or the Program Coordination Committee;
- IV. 3 (three) failures in subjects;

- V. Not accrediting the domain(s) of a foreign language(s);
- VI. Failure to pass the Qualification Exam 2 (two) times;
- VII. Not passing the defense of the Master's or Doctorate.

Art. 31st. Regular or special students who plagiarize an article(s), chapter(s) of a book or books, in part or in its entirety, in one discipline or more, dissertation or thesis, will be failed.

§ 1 The professor responsible for the discipline or orientation that verifies plagiarism must immediately notify and send the plagiarized documents to the Program Coordination so that it can take the appropriate measures.

§ 2 The Program Coordinator will request the opening of an administrative process before the superior authorities to investigate the case or cases, in accordance with the General Regulations of the UEL.

Chapter II

Attendance

Art. 32nd. Attendance at official and programmed didactic activities will constitute a mandatory aspect in the verification of academic performance.

§ 1 Credits will only be granted to students who, after meeting all other requirements, have a minimum of 75% (seventy-five percent) class attendance in each subject.

§ 2 Students on sick or maternity leave will see their rights preserved in accordance with current legislation.

§ 3 In case of maternity leave, the ordinary period will be extended by 4 (four) more months.

§ 4 Upon presentation of a medical certificate, students may request a justification of absence due to illness and will be granted the right to receive special classes or home exercises during the period specified in the certificate.

§ 5 The Program Coordination Committee will analyze other withdrawal request modalities.

§ 6 In any modality of removal, with the exception of maternity leave, the term of completion of the course will not be altered.

Chapter III

Credits

Art. 33rd. For the Master's course, each credit corresponds to 15 (fifteen) teaching hours, and the student must complete at least 70 (seventy) credits corresponding to 1,050 (one thousand and fifty) hours, distributed in accordance with the Program regulations. .

Art. 34th. For the Doctorate Course, each credit corresponds to 15 (fifteen) teaching hours, the student must complete a minimum of 174 (one hundred and seventy-four), corresponding to 2,610 (two thousand six hundred and ten) hours, distributed according to with the program regulations.

Art. 35th. The credits obtained by validation may add up to 1/3 (one third) of those required by the Program.

Chapter IV

Evaluation

Art. 36th. In addition to compulsory class attendance, a final average equal to or greater than 7.0 (seven) will be an essential condition for a student to be considered approved in a subject.

Chapter V

Titles

Art. 37th. The Master's degree will be awarded to the student who:

- I. Complete the required number of credits;
- II. Present and have passed the Qualification Exam;
- III. Present and have approved the master's thesis;
- IV. Deliver the final Thesis, with the presentation of at least one article in a qualified journal (qualis B2 or higher), as a result of their research and co-authored with their advisor.

Art. 38th. The title of Doctor will be awarded to the student who:

- I. Complete the required number of credits;
- II. Present and have passed the Qualification Exam;
- III. Present and have approved the Doctoral Thesis;

IV. Submit the final thesis, with the publication or acceptance letter of at least 2 (two) articles in a qualified journal (qualis BI or higher), the result of your research co-authored with your advisor.

Section I

Foreign Language Proficiency

Art. 39th. At the time of selection, the Program student will be required to certify knowledge of at least 1 (one) foreign language for the Master's. For the PhD you will not be able to choose the same one as for the Master.

Sole Paragraph. The foreign language proficiency test may be applied in the selection process and if the candidate is approved, the Program will record the result in the academic system.

Art. 40th. The competence(s) in Foreign Language(s) will be defined according to the criteria established by the Program.

Section III

Qualification Exam

Art. 41st. The Qualification Exam must be requested by the student, once the credits required in the disciplines have been completed, observing the following:

- I. The qualification exam must take place no later than 18 months after the start of the Master's course and 30 months after the start of the Doctorate course.
- II. The Examining Committee will be made up of two members, professors from a Higher Education Institution, with a doctorate degree, indicated by the advisor and approved by the Coordination, the joint participation of the advisor and the co-advisor being prohibited;
- III. The result of the Qualification Exam will be passing or failing. Only one (1) repetition of the Qualification Exam will be allowed, in a period never exceeding one (1) academic period for the Master's Degree and two (2) for the Doctorate.

§1 Failure to meet the deadline must be duly justified in writing by the counselor to the Coordinator, who will analyze the justification and if it is not satisfactory, the student will be withdrawn from the Program.

§ 2 The student, in agreement with the counselor, must, within a maximum period of 15 (fifteen) days after requesting the exam at the PROPPG, deliver to the Program Secretariat 3 (three) copies of the Exam Report of Qualification to be sent to the members of the Examining Board.

§ 3 The scholarship holder who fails the first qualifying exam will have the scholarship cancelled.

TITLE VI RULES FOR THE DEFENSE OF THESIS

Chapter I Essay Presentation

Art. 42nd. The advisor must deliver to the Program Secretariat a certificate that the student's dissertation or thesis is in a position to be submitted to the defense in due form that contains the indication of the members of the Examining Board and the probable date of the defense.

Art. 43rd. The dissertation or thesis can be delivered in two ways:

- I. In the traditional way, they must comply with the rules of the "Basic rules for the formal presentation of works", edited by the Central Library of the UEL.
- II. In the form of 2 (two) scientific articles in accordance with the standards established by the Program.

Single paragraph. The opinion of the Board is sovereign and independent of the evaluation of the journals to which the articles are submitted.

Art. 44th. After the approval of the names that will constitute the Board of Examiners, the Program Secretariat will publish the date of the defense, which must occur within a maximum period of 60 (sixty) days.

Art. 45th. The candidate must deliver 5 (five) copies of the Dissertation and 8 (eight) of the Thesis to the Program Secretariat to be sent to the members of the examining board, at least 30 (thirty) days before the defense date.

Chapter II Board of Examiners

Art. 46th. It will correspond to the Program Coordinating Commission, in agreement with the Adviser, the appointment of 3 (three) regular members and 2 (two) substitutes to compose the

examining board of the defense of the Master and 5 (five) members holders and 2 (two) substitutes to compose the examining board of the defense of the Doctorate.

§ 1 The examining board will be made up of the counselor and at least one (1) member from outside the institution for the Master's Degree and two (2) for the Doctorate, linked to a Postgraduate Program evaluated by CAPES with the same or higher qualification. to that of the Program and/or Research Institution.

§ 2 The chair will be occupied by the advisor or co-advisor of the Dissertation or Thesis.

§ 3 Exceptionally, the co-coorientor may replace the counselor.

§ 4 In the absence or impediment of the advisor or co-advisor, if any, the PROPPG will approve a substitute, indicated by the Program Coordination.

Art. 47th. Once the requirements of the *Stricto sensu* Graduate Program have been met, the student must deliver as many copies as determined by the Program Coordination.

§ 1 The Dissertation or Thesis must meet the presentation standards recommended by the Program Coordination.

§ 2 At the time of presenting the Dissertation or Thesis for defense, the student must be regularly enrolled in the Program.

Art. 48th. The counselor is responsible for appointing the members of the Examining Board, approved by the Program Coordination.

Art. 49th. The Dissertation or Thesis Examining Board will be made up of at least 3 (three) members for the Master's and at least 5 (five) members for the Doctorate, holders of the title of Doctor.

§ 1 The Board will be made up of the advisor of the Dissertation or Thesis and at least 1 (one) member external to the Master's Program and at least 2 (two) external members for the Doctorate, holders of the title of Doctor, linked to a Graduate Program evaluated by CAPES with a rating equal to or higher than that of the Program or that of the Research Institution.

§ 2 The co-coordinator appointed under the terms of this Regulation may replace the counselor on the Examining Board.

§ 3 Two (2) substitutes will also be appointed to cover eventual absences of the holders.

The first substitute may not be a member of the teaching staff of the Program.

§ 4 The presidency will be exercised by the advisor or co-advisor of the Dissertation or Thesis.

§ 5 In the absence or impediment of the advisor or co-advisor, if any, the PROPPG will approve a substitute, indicated by the Program Coordination.

Chapter III

Thesis or Essay Defence

Art. 50th. After the approval of the Examining Board by the Research and Postgraduate Prodean, the defense must take place within a maximum period of 60 (sixty) days.

Sole Paragraph. The Defense can only be canceled in case of impediment of the student or his counselor/co-coorientator, provided that it is justified to the Program Coordination.

Art. 51st. The presentation will consist of an oral presentation, with a minimum duration of 20 (twenty) minutes and a maximum of 45 (forty-five) minutes.

Art. 52nd. The defense will be public.

Art. 53rd. The Program Secretariat will send invitations and copies of the Dissertation or Thesis to the examiners thirty days in advance.

Chapter IV

Judging

Art. 54th. The decision will be expressed by the examiners as:

- I. Approved by the majority of the members of the Board of Examiners;
- II. Failed by the majority of the members of the Examining Board.

Art. 55th. The end of studies certificate will only be issued once the student has fulfilled the following conditions:

- a) approval of the Dissertation or Thesis;
- b) reformulation, if there is such a recommendation in the defense record;
- c) compliance with all the requirements of the specific Regiment of the Program;

- d) deposit of the final digital version in the Program, authorized by the advisor;
- e) sending the defense certificate to the PROPPG by the Coordination;
- f) other requirements established in the Program Regulations.

Art. 56th. It is forbidden to give the student the minutes or copies of the minutes of the defense of the dissertation.

Essay Presentation

Art. 57th. From the date of defense of the dissertation or thesis, the student will have 30 (thirty) days to deliver the final dissertation or thesis with the corrections or reformulations proposed by the examining board to the counselor, who will send it to the Graduate Secretariat together with the Dissertation and Thesis Submission Procedures Form to the UEL Digital Library.

Art. 58th. The student must deliver the master's thesis to the advisor:

- I. 3 (three) printed and bound copies of the dissertation, which will be sent to the examining board, and may be replaced by an electronic version, if authorized by the counselor and the members of the board.
- II. 2 (two) copies in digital support (pen drive or memory card), of the final dissertation, to be sent to the Program and to the Central Library.

Art. 59th. The student must deliver the doctoral thesis to the advisor:

- I. 5 (five) printed and bound copies of the thesis, which will be sent to the examining board, and which may be replaced by an electronic version, if authorized by the counselor and the members of the board.
- II. 2 (two) copies in digital support (pen drive or memory card) of the final thesis, which will be sent to the Program and to the Central Library.

Art. 60th. The counselor must check the digital files, based on the DEL Library checklist, if they contain all the requested elements and if they are within the established norms.

Sole Paragraph. Only after written authorization from the Program Coordinator to PROPPG, verifying compliance with the requirements of the Caput of this article, the candidate will have the right to a copy of the defense certificate of the Dissertation or Thesis and the rights inherent to the degree obtained will be recognized.

TITLE VII

GENERAL AND TRANSITORY DISPOSITIONS

Art. 61st All documents, including correspondence, forms, reports and similar matters related to the program will be the responsibility of the Program Secretariat.

Art. 62nd. The documents related to the academic life of the students can only be issued by the PROPPG at the request of the interested party.

Sole Paragraph. The issuance of declarations, certificates and other equivalent documents by the PROPPG or the Program Secretariat will only be made through a declaration of conformity signed by the Program Coordinator, and said declaration will be valid for 30 (thirty) days from the date of your signature.

Art. 63rd. It corresponds to the Teaching, Research and Extension Council to decide on the omitted cases and the appeals filed as a consequence of the application of this Resolution, after hearing the Collegiates of the Stricto sensu Graduate Study Programs.